



Solterra Resort Homeowners' Association, Inc.

APPLICATION FOR ARCHITECTURAL MODIFICATION

Please return completed application to:
ARCHITECTURAL DEPARTMENT
1631 E. Vine Street, Ste 300
Kissimmee, FL 34744

Telephone # 407-705-2190
arb@artemislifestyles.com

This is a request form to be completed by the homeowner and submitted to the Architectural Review Committee for approval BEFORE any work commences. Please refer to the Governing Documents and Design Guidelines for additional information. Reviews may take up to 30 days for processing from the date a completed application is received in our office.

Form with fields: Name of Owner (s), Email Address, Street Address, Date, Lot #, Phase #, Phone number

Approval is hereby requested for the following modification(s), addition(s) and/or alterations as described below and on attached pages: (Check applicable box and/or describe below):

- Checkboxes for: Additions, Landscaping, Doors, Generator / Gas Tank / Water, Hurricane Shutters, Landscape Curbing, Wall/Fence, Screen Enclosure, Patio/Pavers, Solar, Misc / Other, Pool/Spa, Exterior Paint, Yard Art

IS THIS A RESUBMITTAL Yes/No

Additional Information:

- Location: Attach a copy of the plot plan/survey showing where the addition is located relative to the home and the property lines. Plot plan/survey should be included in your closing documents. If not, a copy can be obtained from the county property appraisers office.
Specs: Attach copies of plans from any contractor or vendor providing service. Including color samples, photos, dimensions, etc.
You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s).
Access to area of construction is only allowed through your property, and you are responsible for any damages. If access is needed on neighboring properties, please check with your neighbors before commencing any work.

Owner's Signature, Completion Date: Please contact HOA upon completion for final inspection

Approved Denied

Date of Approval/Denial: Signed: Community Manager

Your Approval is subject to the following attached Addendum(s)